

## Shikshan Prasarak Mandal, Anadur's Jawahar Arts, Science & Commerce College, Anadur, Tq. Tuljapur, Dist. Osmanabad -413603

## INTERNAL QUALITY ASSURANCE CELL



Criterion 6 - Governance, Leadership and Management

### 6.2 Strategy Development and Deployment

6.2.1 The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

### **Response:**

The Management Committee, College Development Committee and the IQAC (Internal Quality AssuranceCell) work together to develop and implement long-term plans for the institute. The Management Committee and College Development Committee execute their plans through the Principal. Both committees hold regular meetings and develop support plans to achieve their goals. Faculty members are also actively encouraged to participate in various decision-making committees where they can identify problems, set goals, explore alternative methods, analyze results, hold meetings and make effectivedecisions.

### 1. TOP-LEVEL MANAGEMENT:

The parent Institution is; Shikshan Prasarak Mandal, Anadur, which is known as Governing Body/Management Committee. Jawahar Arts, Science & Commerce, College, Anadur is run by Shikshan Prasarak Mandal, Anadur, Tq. Tuljapur, Dist-Osmanabad. The General body of the parent institution approves and monitors the plans and policies.

# 2. MIDDLE-LEVEL MANAGEMENT: COLLEGE DEVELOPMENT COMMITTEE (CDC):

In consultation with the Management Committee; College Development Committee has constituted as per the norms of Maharashtra Public Universities Act, 2016. The President of the committee is the Secretary of the parent institution and the Principal is the Secretary of the CDC. Members of the CDC are nominated by the parent institution members and teaching & non-teaching staff members. This committee sanctions budget, Medical leaves, Purchase of equipment, library books, furniture, and other requirements in the meeting.

# 3. LOWER LEVEL MANAGEMENT: PRINCIPAL & COLLEGE ADMINISTRATION:

As the head Principal of the College has run the administration and teaching-learning process and pays special attention to the smooth functioning of all activities of the college. Heads of the various departments assist him in this work. Administrative staff i.e. Office Superintendent, Accountant, Head Clerk and the other staff of the office look into the matter of admission, eligibility and examinations.

# 4. COLLEGE LEVEL COMMITTEES: DECENTRALIZATION OF ADMINISTRATION:

The principal constituted various Academic / Curricular and Co-curricular Committees in consultation with NAAC and IQAC of Jawahar College to streamline college administration. These Committees are a potent means for implementing supportive action programmes directed towards achieving the College Mission. These committees are an effort towards decentralizing the college administration.

### 5. IQAC:

Internal Quality Assurance Cell was formed by the Principal as per the guidelines of NAAC. IQAC plays a vital role in the quality enhancement of the College.

#### **PLANNING:**

The Principal as a Chairman, Vice Principal and senior faculty as members of IQAC are responsible for the design and implementation of quality policies and plans.

IQAC of the college prepares action plans for quality enhancement and sustainment. Meetings are held at intervals.

Interaction between management and staff is encouraged; innovations are welcomed.

Every department also plans its department programs and activities to be arranged in the academic year and submits it to IQAC.

#### SERVICE RULES

The institute adheres to the rules and regulations set by Dr. Babasaheb Ambedkar Marathawada University, Aurangabad, University Grants Commission (UGC) and the Government of Maharashtra.

#### PROCEDURES FOR RECRUITMENT

Permanent posts (Grant-in-aid) and Temporary posts (Non-Grant) are recruited by the management following the norms set by the Government of Maharashtra, Dr. Babasaheb Ambedkar Marathawada University, Aurangabad and UGC.

### PROCEDURES FOR THE PROMOTION

Promotion to the faculty is given according to the rules of the parent university - Dr Babasaheb Ambedkar Marathawada University, Aurangabad UGC and the Government of Maharashtra.

IOAC Coordinator
IQAC Co-Ordinator
Jawahar Arts, Science & Commerce College,
Anadur, Tq.- Tuljapur, Dist.- Osmanabad.



Principal

Jawahar Arts, Science & Commerce College

Anedur. Tal. Tuliapur, Dist. Osmanabad.